

MWBE and Services Procurement Committee Report

9.7.2017 Meeting

Prepared by A. Fleischer

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Charlie Benincasa, Bob Brown, I. Geena Cruz (arrived at 7:41 a.m.), Norman Jones, Tom Richards, ICO Brian Sanvidge; Savin Program Director Pépin Accilien, Savin Deputy Director Rolie Coleman; and General Counsel Ed Hourihan.

Allen Williams convened the meeting at 7:35 a.m.

Action Items

1. Amendment #14 to Clark Patterson Lee (AE - School 50)

Pépin Accilien stated that this Amendment is for \$6,850 for additional fees incurred to repackage the bidding documents for the School 50 roof/creation of green space and for Rochester Pure Water's review and fees for the inspection of lateral abandonments. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Norman Jones. Approved 6-0.

2. Amendment #5 to Savin Engineers (PM - Phase 2)

Pépin Accilien stated that this Amendment is for the staffing plan adjustment for the Special Assistant to the Executive Director and Board. This adjustment does not result in any change to the Contract Value. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Charlie Benincasa. Approved 6-0.

3. Amendment #7 to SWBR Architects (Master Planning - Phase 1)

Pépin Accilien stated that this Amendment is a credit of \$4,495.41 which reflects the unused balance of their Phase 1 Agreement to reconcile their final invoice and close out SWBR's Agreement. This amount has been agreed upon, in writing, by the Consultant. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Bob Brown. Approved 6-0.

4. Purchase Order: Clark Moving & Storage (School Without Walls)

Pépin Accilien stated that this Purchase Order is for additional moving services from School Without Walls to the RSMP Warehouse. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Bob Brown. Second by Mike Schmidt. Approved 6-0.

5. Purchase Order: Day Automation Controls (Building and Access)

Jim McGuinness stated that these Purchase Orders are for building controls (HVAC/direct digital) and access controls (audio entry/intrusion detection) that we are buying direct from Day Automation utilizing State Contract PT64059. The prices listed are maximum not to exceed, and negotiations will continue with Day Automation. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Charlie Benincasa. Approved 7-0.

6. Purchase Order Reconciliation: Day Automation (Monroe 1c)

Garrett Gruendike stated that he has completed the contract closeout and purchase order reconciliation for these systems materials (sole source purchase of controls equipment) for Monroe, Phase 1c. The supplier has agreed and confirmed the variance of \$20,133.12 in writing. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Norman Jones. Approved 7-0.

7. Purchase Order Reconciliation: FM Office Products (School 12)

Garrett Gruendike stated that he has completed the contract closeout and purchase order reconciliation for Furniture, Fixtures and Equipment (FFE) for School 12, Phase 1c. The supplier, FM Office Products, has agreed and confirmed the variance of \$540.22 in writing. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Mike Schmidt. Second by Bob Brown. Approved 7-0.

8. Purchase Order Reconciliation: Clark Moving & Storage (Warehouse)

Garrett Gruendike stated that he has completed the contract closeout and purchase order reconciliation for moving services for the RSMP Warehouse (1776 N. Clinton to 68 Nassau) for Phase 1 (DWT 1b). This concludes the reconciliation for all moving services for Phase 1. The mover, Clark Moving & Storage, has agreed and confirmed the variance of \$4,359.75 in writing. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Mike Schmidt. Second by Bob Brown. Approved 7-0.

9. Sub-consultant Insurance Waiver: Edge (School 2)

Pépin Accilien stated that this waiver request for Edge, consulting with Clark Patterson Lee on School 2, is for a reduction of the Umbrella from \$5M down to \$4M as well as noting that their insurance carrier is not licensed in the State of NY. Both requests have been agreed and confirmed by our consultant, Lawley. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by I. Geena Cruz. Approved 7-0.

10. Change Order to Monroe 1c Contractor

- #8 to Thurston Dudek

Alexandra Fleischer stated that this Change Order is an Owner Request for additional condensate piping for a total of \$32,370.49. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Mike Schmidt. Second by I. Geena Cruz. Approved 7-0.

11. Change Orders to Monroe 2a Contractors

- #8 through #10 to Manning Squires Hennig
- #6 through #12 to MA Ferraulo
- #7 through #9 to Lloyd Mechanical

Alexandra Fleischer stated that these Change Orders are mostly Owner Requests and Field/Found Conditions. The large items to MA Ferraulo are for the scope transfer from Phase 1 to Phase 2 as well as the construction of the second floor blue rooms. Manning Squires Hennig Change Orders totaled \$31,454.91, MA Ferraulo Change Orders totaled \$353,605.85, and Lloyd Mechanical Change Orders

totaled \$47,382.51. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Mike Schmidt. Second by Tom Richards. Approved 7-0.

12. Change Orders to CSR Contractor

- #1 through #3 to Mark Cerrone

Wayne Hermanson stated that these Change Orders are for two credits and a Field Condition adjustment to the temporary fire alarm system. The Change Orders to Mark Cerrone are for a credit of \$27,027.96. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Bob Brown. Approved 7-0.

13. Professional Services Award Recommendation: Monroe 2b Commissioning

Pépin Accilien stated that this recommendation to award LaBella Associates as the Commissioning Agent (Cx) is to provide continuity through the multi phased work at Monroe (they are the Cx for 1c and 2a). The team negotiated the amount of \$49,830 and determined the scope adequately reflects the needs and requirements of the Monroe 2b project. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by I. Geena Cruz. Approved 7-0.

14. Professional Services Award Recommendation: Phase 2 Swing Space Feasibility Study

Pépin Accilien stated that this recommendation to award SWBR Architects as the Phase 2 Master Planning Architect and provide a Swing Space Feasibility Study for the Marshall Campus is to provide continuity (they were the Master Planning Architect for Phase 1). The Marshall Campus is currently the swing space for Monroe and has been identified as the swing space for Schools 2 and 10, Phase 2c. The team negotiated the amount of \$39,050 and determined the scope adequately reflects the needs and requirements of the Phase 2 updated swing space plan. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Bob Brown. Approved 7-0.

15. Bid Award Recommendation: DWT Mini-Bid (Video Surveillance)

Jim McGuinness stated that the recommendation to award Avigilon equipment, purchased through State Contract PT64059, is to procure video surveillance equipment, materials, and licenses at a savings of 10% to 20% off MSRP for a total of \$314,958.85. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Tom Richards. Second by Bob Brown. Approved 7-0.

16. Bid Award Recommendation: Monroe 2b (Main Project)

Pépin Accilien stated that bids were received on August 17, 2017 and that the ICO is still working with the Contractors on their compliance/diversity. Discussion was held regarding the amount of work we have been putting out to bid and the amount of EBE Contractors bidding our work. ICO Brian Sanvidge reviewed shortfalls with the Board with the intent to award (subject to ICO approval if applicable) at the monthly Board meeting on September 11, 2017. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by Bob Brown. Second by Tom Richards. Approved 7-0.

17. Bid Award Recommendation: School 50-B (and Maynard's)

Mark AuClair stated that bids were received on August 31, 2017 and that the ICO is still working with the Contractors on their compliance/diversity. Mark noted that bids were more favorable due to repackaging the project and solicit for three separate packages: demolition, site work, and roof. Mark also noted that there is a final RGRTA meeting to discuss their parcel on the demolition grounds (Maynard's). ICO Brian Sanvidge reviewed shortfalls with the Board with the intent to award (subject to ICO approval if applicable) at the monthly Board meeting on September 11, 2017. Motion to move this item to the full Board for consideration at the monthly Board meeting on September 11, 2017 by I. Geena Cruz. Second by Bob Brown. Approved 7-0.

Non-Action/Discussion Items

1. Update: Monroe High School water damage restoration work

Pépin Accilien stated that the Builders Risk Carrier (Travelers) has completed the drying process in affected areas, evaluation has taken place by Engineers and Architects, and Travelers is ready to cut checks for the water mitigation and restoration work. BSK will be the escrow agent of the money (estimated at about \$500K). Tom Richards asked about the schedule impact. Pépin stated that it is about 2 months which will be absorbed between the 2a and 2b scopes.

2. Update: Monroe High School Phase 2b Bids

Rolie Coleman reviewed the letter, dated August 25, 2017, sent to the Board outlining the various award strategy options. The recommended strategy involves re-allocating unencumbered \$1M of soft cost dollars from savings in Capitalized interest from the series 2017 bond sale, incorporating Community Schools Grant funds of \$1.9M for eligible capital expenditures that RCSD has in hand for schools in receivership such as Monroe High School, and potentially transfer \$3.1M from the Flower City School 30/54 as a temporary reallocation pending results from the actual bids to be received for the Phase 2c projects scheduled to bid in early 2018. All agreed that the goal remains to award the primary Phase 2b project to keep on schedule for re-occupying the for the start of School in Sept. 2018.

Meeting adjourned at 8:29 a.m.